Date: 06.08.2025

To,

The Honorable Vice-Chancellor,

Through the Chairman,

Department of CSE,

Premier University,

Chattogram.

Subject: Application for waiver of 7th semester tuition fees.

Dear Sir,

I hope you are doing well in mind and in health. With due respect, I am writing to seek your assistance regarding the tuition fees of my younger son Shuvra Roy who is currently a seven-semester student at department of CSE at Premier University. My elder son is studying in Chattogram College.

As a farmer with a modest income of 15,000 taka per month, our family is facing financial challenges, especially since my wife lost her job one year ago due to the economic downturn. She worked for nearly 10 years at 'Nijera Kori' NGO as field worker. In this situation the cost of my son's education has become difficult to manage, and we are struggling to meet the tuition expenses.

I hope you will reconsider taking a look into our matter and help us unexpected situation together and help my child so that he can complete his degree and go far.

Thank you very much for your understanding and support. I look forward to your positive response.

Yours sincerely,

Shankar Chandra Roy

Relation: Son Program: BSC in CSE

House: Orshini Dopadarer Bari, Name: Shuvra Roy

Union: Maitbanga, ID: 0222210005101093

Upazila: Sandwip, Semester: 7th

District: Chattogram. Section: C

Father Mobile: 01961394146 Batch: 41

Mother Mobile: 01815670313 Mobile: 01815670312